



# CLASSIFIED APPLICATION

North Jackson USD #335

12692 266<sup>th</sup> Road  
Holton, KS 66436  
Phone: 785-364-2194  
FAX: 785-364-4346

Date Application Submitted \_\_\_\_\_

Social Security Number \_\_\_\_\_

**APPLICANT:**

Name

\_\_\_\_\_  
(Last) (First) (Middle) (Maiden)

Address \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

**POSITION FOR WHICH YOU ARE APPLYING (MARK MORE THAN ONE IF DESIRED):**

- Coaching (Non-instructional)
- Secretarial
- Paraprofessional
- Custodial
- Maintenance
- Food Service
- Bus Driver

**PREFERENCE OF EMPLOYMENT:**

Full-time

Part-time

**ARE YOU NOW EMPLOYED?**

Yes

No

**IF PRESENTLY EMPLOYED:**

Firm or Company Name:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Present Salary:

\_\_\_\_\_

Are you legally eligible for employment in the United States?

Yes

No

Have you ever been convicted of a felony crime?

Yes

No



**FOOD SERVICE**

Please list your experience in the following areas:

Food Preparation:

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Serving of Food:

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Management:

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Working around students:

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**CUSTODIAL/MAINTENANCE**

Please list you experience in the following areas:

Carpentry:

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Electrical:

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Plumbing:

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Housekeeping & Floor:

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Appliance Repair:

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Grounds:

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**EDUCATION**

Level	School Name	City/State	Major Course	Last Year Completed			
High School				1	2	3	4
Technical School				1	2	3	4
College				1	2	3	4

**EMPLOYMENT RECORD**

Starting with present or most recent, please list employers.

Name of Employer	Position and Duties	Dates Employed

**REFERENCES (3 Employment & 2 Character minimum)**

Name	Address	Occupation	Phone	Employment /Character

**REQUIREMENTS FOR APPLICATION**

**In order to be complete, an applicant's file shall include the following materials:**

- Completed application form
- Letter of application/ resume'

Upon receipt of the above information, your application will be complete and ready for screening. If, after screening, an interview is desired, you will be contacted. This file will be maintained for one year from date of receipt and may be reactivated upon request. Files not activated will be destroyed.

*I have completed this application to the best of my knowledge and do swear that all information herein is accurate.*

*I give permission for personnel of North Jackson USD #335 to make job-related inquiries of employers and references, and to have district review committees evaluate my application materials.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

North Jackson USD #335 does not discriminate on the basis of race, color, religion, national origin, sex, age, or handicap in the admission of, access to, or treatment of students and the hiring of its employees in its programs and activities.

**Please forward all correspondence and application documents to:**

North Jackson USD #335  
12692 266<sup>th</sup> Road  
Holton, KS 66436  
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